



AGENDA
NASSS Board Meeting
Virginia Beach, Virginia, Wednesday, November 6, 2019
4:00pm - 7:00pm

Invited: All members of the current (2018-2019) NASSS Boards

Akilah Carter-Francique (President), Jen McGovern (Communications), Jeff Montez de Oca (President Elect), Brenda Riemer (Treasurer), Michael Friedman (incoming Treasurer), Sophy Chan (grad rep), F. Michelle Richardson (DCCC, Conference Locator), Beth Cavalier (Secretary), Michael Giardina (SSJ Editor), Joshua Newman (past President) Jesse Couture (grad rep), Jessica Chin (Elections Chair), Courtney Flowers (MAL), Nancy Spencer (archivist), Mustafa Karacam (incoming grad rep), Bob Case (Conference Locator), Algerian Hart (Incoming President Elect), William Bridel (Conference Director)

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1. Call to order (Carter-Francique, President of NASSS, Chair of the Executive Board) 4:05 PM
 2. Welcome, introductions & procedures
 - a. Departure of out-going members (Joshua Newman, Past President, Jessica Chin – Elections Chair, William Bridel – Conference Steering Committee Chair, William Bridel - Membership Chair; Sophy Chan – Graduate Student Representative, Brenda Riemer – Treasurer; Courtney Flowers – MAL; Parissa Safai - MAL)
 - b. Special thanks to Brenda for many years of NASSS service
 3. Approval of the agenda – BR move, JN seconded
 - a. Approved
 4. Approve the minutes of the November 3rd, 2018 NASSS Board meeting, and October 31, 2018 minutes - Cavalier
 - a. October 31 – FMR moved, NS seconds
 - i. Approved
 - b. November 3rd – FMR moved, NS seconds
 - i. Approved

New Business

5. Conference Budget (Montez de Oca)

- a. Eliminate hard copy of programs – JM gave a report based on his experience putting together the 2019 program. NASSS spends between \$5000 and \$6000 to print hard copy programs for the conference, and the last several years have had inconsistent quality and sporadic external funding support. There is also a significant labor cost in putting together the program. He proposes that NASSS eliminates future printing of hard copy programs, and moving towards reliance on the app we also pay for (Sched), which has the ability to print out a pdf schedule (or potentially search for a new app).

The Board spent some time discussing the implications of a change:

ACF pointed out that some attendees need a physical copy for reimbursement. NS pointed out that hard copies are used in the archives, although even the archives are moving toward digital copies in Scholarworks.

MG asked whether it impacted advertisement revenue if we didn't have a hard copy; BR suggested ads could go on the app or on our website.

Multiple members discussed the possibility of an opt-in program, but ultimately this doesn't solve the labor issues associated with the program.

BCav mentioned that attendees who are traveling internationally might not have data that allows them to access the app; this could be solved by conference wifi and/or printing of the schedule from the app.

JM Motioned: "NASSS will move to eliminate hard copy printing of program with traditional design, move towards using an app with a printable option." FMR seconded

- i. Unanimous approval

- b. Utilize monies to support new initiatives (e.g., Research Fellows, Faculty Travel, Student Travel, Local site donation) (Montez de Oca; Carter-Francique)

ACF and JM suggested that eliminating program hard copies potentially frees up some money to add monetary amount to the Research Fellows, travel support grants, or utilizing money in other ways.

BR said that while NASSS is financially stable, membership money is what gives us the cushion, so we should be wary of spending what we save. She suggested NASSS pursue partnerships with other NASSS Scholars similar to the Sailes Diversity Scholarship, which might be a more stable way to fund future awards rather than relying on money made or lost at specific conferences. The Finance Committee will look at future ways to prioritize travel grants, research fellowships, etc.

6. Conference host site (Bridel)

a. Cvent contract renewal:

WB gave a report regarding the Cvent contract. RegOnline merged with Cvent last year, and NASSS signed a 1-year contract to see how it went. WB reports that the customer service has been excellent and much better than RegOnline. Cvent has offered us a 4-year deal which costs approximately \$6800/year, which includes the registration tool and website. This contract will also allow for 5 administrative IDs. WB reports that this is cost competitive, and provides a nice consistency for future conferences.

JChin asked about membership crossover issues at the beginning of the year; WB said this was because of the transition but issues are fixed now.

JM proposed NASSS signs the 4-year deal with Cvent.

i. Unanimous approval

7. Diversity Conference Climate Committee (Richardson)

a. Review of +1 Initiative – try to bring someone new to the conference, ongoing efforts

AH noted that data collection is ongoing to determine the effectiveness of the 5-year +1 initiative.

8. Indigenous affairs (Montez de Oca) – NASSS was never able to make contact with a local indigenous elder to do prayer or land acknowledgement for 2019 conference, although the conference organizer contacted local relevant tribes, dozens of scholars, ultimately we made no connections. NASSS needs to develop more for future conferences.

9. Updating the PPM to include committee rubrics (Cavalier)

All committee chairs and Board members should review the PPM, paying particular attention to their sections. Check to see if rubrics need to be updated or included; make sure award criteria is clear or if criteria needs more clarity. All awards that need plaques or certificates or other trophies need to be clearly delineated in the PPM. The PPM is a living document, so we don't need to vote on updates to the PPM (only the bylaws). Committee report expectations should also be clearly be delineated in the PPM.

All outgoing and remaining chairs will update send updates to the PPM as necessary to Beth Cavalier by December 15; she will merge the document and send to Jen McGovern to be posted on the web by January 1.

10. Call to Action and direction of NASSS (Flowers and Carter-Francique)

CF discussed the need for a subcommittee or point person for resolutions and public statements. Discussions tend to get lost on the NASSS listserv.

A brief discussion ensued regarding the procedure for proposing a resolution, and the kinds of statements NASSS Presidents can make on behalf of the organization.

JM suggested a Political Action subcommittee.

AFC will explore the feasibility of organizing a group to look at reviewing and bringing forth issues of concern to the membership. JM will put it on the agenda for Saturday's meeting to form an ad hoc committee to look at this. CF volunteered to participate in that committee.

11. Conference Site Location (Richardson, Case)

- a. Location selection – BCase discussed the 2021 meeting location, Montreal. This location is part of the rotating schedule process that the NASSS Board approved. He discussed the difficulty in sticking to the rotating cities model given our current budget restrictions and costs. The Montreal hotel is giving us a \$75CAN rebate per attendee outside of Montreal. He suggests more marketing efforts in cities we suspect might not draw as well.

FMR discussed the 2022 location, Las Vegas. With acknowledgement of potential membership resistance, it was one of few cities in the quadrant that met our criteria of affordability and access, and was suggested by the search firm we used to help find sites. There is also a second, cheaper hotel option that will primarily be marketed to graduate students.

- b. Restricted Travel List (CA) – California currently has travel bans for 11 states; international attendees face immigration travel issues (including lengthy waits for travel visas). DCCC will look at and make recommendations regarding travel issues.
- c. Rubric – need to develop a rubric to make clear what is best for NASSS – Diversity, mass transit, airport viability, ease of international travel

There was a discussion on the factors that are important to NASSS membership regarding site locations, including diversity, mass transit, airport viability, ease of international travel, and cost. FMR and BCase said these criteria make sticking to the specific cities difficult, as certain conditions have changed (access due to travel bans, cost, or both). FMR suggests we stay with rotating in quadrants, and pursue other parts of North America, including USVII, Puerto Rico, and Mexico.

JN suggested we give more time to the rotating cities process, and continue to follow the criteria established in that process.

BCase suggested the wildcard option can be utilized when we can't find cities that meet criteria.

AFC suggests the Site Locators revisit the initial rubric that was created to check on process based on new developments with location challenges; see what needs to stay and what needs to be readjusted based on present-day issues,

BCase and FMR will move forward for the next two years in identifying 2023 and 2024 locations.

12. Ad Hoc Committees aka Bookclub

- a. Changes to NASSS Research Fellows Criteria/Process (Chair: Newman)
 - i. Look to expand diversity of applicants/awardees – JN discussed changes in the PPM that looked to expand the diversity of applicants and awardees. The process is ongoing, and the committee will continue to invite people to that process
 - ii. Look to explore a financial portion in combination with recognition - JN suggested there should be a financial portion to the award as part of research fellow; BR said the Finance Committee can look at the feasibility.

- b. Eligibility of SSJ articles for article award (Chair: Flowers)

Last year's Board held a straw poll to determine whether certain SSJ articles such as the Presidential address, Ingham address, keynote addresses, and other special issues of SSJ are eligible for the SSJ article award, and the agreement was that they were not eligible. The PPM was not updated to reflect this change, and so this year's committee used their own criteria and ultimately did not include those articles.

A discussion ensued regarding the pros and cons of article inclusion. MG argued that everything SSJ publishes goes through some peer review, and a blanket "research article" inclusion might not be clear enough to future committees. Others argued that some articles get invited to be in SSJ and have an unfair advantage when compared to other research articles.

JM motioned to revisit the existing policy in the PPM, editing language for clarity that all articles published in a given year are eligible, explicitly including Presidential addresses, Ingham address, keynotes, and special issues.

- i. 4 members abstained from voting, otherwise the vote was unanimously approved.

- c. Conference Fee Categories (Bridel/McGovern)—

We will work to add more details on registration site regarding the registration categories; The Cvent website is not the NASSS website, so there needs to be clarity of categories to eliminate confusion when registering.

d. SSJ Contract (Giardina, Carter-Francique)

i. Review contract

ACF signed the Human Kinetics contract at the end of last year. We asked HK to work on the timeliness of publication and increase the open access availability. MG reports that there has been a noticeable improvement in timeliness (articles are available online to subscribers before they are printed), and they have been receptive to making certain articles Open Access. He also reports that Brian Moore is no longer with HK.

ii. Explore possibilities of a second association journal (Newman) – JN contacted 6-10 publishers to feel out the possibility of a second journal. Effectively, to create a second title, they would want significant financial assurances from us which aren't within our means. JN explored the possibilities of open access journals, where writers own the copyright and tend to have higher citations, but the cost to publish is \$800 - \$2000 paid by the author.

JN recommends this committee continues next year to get proposals from journals.

Discussion included the possibilities of a set # of free articles, and the potential impact this could have on SSJ.

JM will put this on the agenda for Saturday.

iii. Alternate pathways to illuminate/share member efforts (e.g., podcast, publicly accessible mediums) (See Communications: McGovern & Gearity)

Twitter, Facebook, Instagram, etc.

Created a webform to be shared with membership

Need more people to know about the form

Podcast notification to Jen, to Brian, out to membership

Happy to publish accomplishments, but need to know more about accomplishments.

Testing streaming on FB Live; want to talk to grad reps for the Communications team, opportunities for grad reps to get involved

Will add to Business meeting agenda to make sure members are aware of opportunities

Spot on website with NASSS Member podcasts? – Could easily add podcasts, blogs, etc.

Media & Communications tab – web form

e. CVent (Chair: Bridel, McGovern, Riemer)

i. Conference registration, Membership (covered earlier)

- f. Communication Plan (Chair: McGovern/Gearity) (covered in C)
 - i. Implementation of Communication Plan
 - ii. Utilization of graduate students to facilitate delivery

- g. Graduate student volunteering opportunities (Chair: Chan/Couture)
 - i. SC and JCouture discussed the process of travel support for graduate students. Lack of clarity and communication about silent auction money availability and criteria for travel grants was a frustrating process. Grad reps will update the PPM and work on establishing a rubric to evaluate the disbursement of travel grants. The finance committee will look into continued ways to support graduate students.

- h. Sexual Harassment and Violence Policy (Chair: Flowers/Cooky)
 - i. Explore development of a Code of Ethics/Conduct/Values

Recommended that JM adds to Saturday agenda to form an ad hoc subcommittee to look further into policy recommendations and deal with complaints

- i. Membership Retention (Chair: Lake/Hart)

AH briefly discussed the survey of membership, data from +1 initiative; updates will roll over into Saturday agenda

- j. Appointments (to be discussed Saturday)
 - i. Conference Steering Committee Chair
 - ii. Elections Committee Chair
 - iii. Conference Site Locator (2)
 - iv. Membership Chair
 - v. SSJ Editor

- k. Others

Standing Committees – 2018-2019 Goals and Objectives

Updates on Committee Reports will be on website after business meeting

13. Conference Program Committee (Chair: Montez de Oca)

14. Conference Steering Committee (Chair: Bridel)

15. Finance Committee (Chair: Riemer)

16. Elections Committee (Chair: Chin)

17. Communications Committee (Chair: McGovern)

18. Diversity and Conference Climate Committee (Chair: Richardson)

19. Graduate Student Representatives (Chan & Couture)

20. Archivist (Spencer)

Possible reorganizing materials by committees not by year; finding aid not showing recent updates

21. SSJ Editor (Giardina)

2018 Impact 1.48, which is the highest it has been

Higher than JSSI, Leisure Studies, Sport & Society

2019 should be even higher

30 board members, 14 men 16 women, good diversity, need new book review editor

200+ submissions

22. NASSS Secretary (Cavalier)

23. Assignments and Objective for Award Committees

a. Outstanding SSJ Article Award Committee (MAL: Flowers)

b. Outstanding Book Award Committee (MAL: Lake)

c. Barbara Brown Outstanding Student Paper Award Committee (MAL: Safai)

d. Service Excellent Award Committee (Newman)

e. SSJ Early Career Research Award (Giardina)

f. NASSS Research Fellows (Carter-Francique)

Other Business

24. Varia

Clarity in ending time for silent auction, otherwise it can lead to confusion. Discussion over whether silent auction committee should become a standing committee with space in the PPM.

All outgoing and continuing chairs should look at PPM, edits by 12/15 to Beth

25. Adjournment 7:01

FMR move
NS second
approved