AGENDA
NASSS Board Meeting
Windsor, Ontario
Saturday, November 4, 2017 7:00-10:00AM
NEROS — Caesars Windsor

Invited: All members of the current (2017-2018) NASSS Board. Elected Members (Voting):
President-Elect: Akilah Carter-Francique; President: Joshua Newman; Past-President: Theresa
Walton-Fisette; Secretary: Becky Beal; Treasurer: Brenda Riemer (Erica Zonder); DCCC Chair:
Algerian Hart; Member-at-Large: Audrey Giles; Member-at-Large: Courtney Flowers; Member-at-
Large: Parissa Safai; Graduate Student Representative: Katelyn Esmonde; Graduate Student
Representative: Sophy Chan. Ex-Officio Members (Advisory): Elections Chair, Jessica Chin;
Archivist, Nancy Spencer; SSJ Editor, Michael Giardina; Web Committee Chair, Jen McGovern;
Conference Director, William Bridel; Conference Locators: F. Michelle Richardson & Bob Case;
Membership Liaison: Robert Pitter.
Brain Gecarity, guest
Absent: Michael Giardina and Robert Pitter

1. Call to order (Joshua Newman, President of NASSS).
2. Welcome and introductions. New members: Akilah Carter-Francique, Sophy Chan, Courtney
   Flowers, and Parissa Safai
3. Approval of the agenda.
   Nancy Moved, Parissa for seconded
   All ayes
4. Approval of the minutes of the November 1st Board of Directors (BoD) meeting.
   a. This will be done through google group

Comments on communications

5. Business arising from the November 1st BoD meeting minutes.
   (to be completed after the Wednesday meeting)

   New Business

6. Award Committee Chair Assignments. Members-at-large to chair the Barbara Brown Student
   Paper Award, the Outstanding SSJ Article Award, NASSS Fellows, and Outstanding Book
   Award. The Chair of the DCCC Chairs the Gary Sailes Graduate Diversity Scholarship Awards.
Audrey Giles, Barbara Brown Paper Award  
Courtney Flowers, Book Award  
Parissa Safai, SSJ award  
Algerian Hart, Gary Sailes’ Award

Discussion about processes around award committees:  
a. book award – March 31 deadline, get author to get provide contact information from publishers to the committee chair  
b. Discussion about timeline for developing committees  
First Deadline for committee Dec 1. (second call for committee if needed) Josh puts out call to NASSS-serve  
c. Discussion about Research Fellows: First step is to identify all those who are eligible based on SSJ criterion. Then, needing to make process easier and more accessible to a wider range of members (such as simply providing CV as opposed to document everything via scanning original documents). Discussion around senior faculty and encouraging them to apply. May 1 deadline.

Motion
Theresa moved to modify PPM to notify all award winners before early bird registration period ends. Katie E. seconded  
All ayes no nayes no abstentions  
d. Discussion of encouraging recognition of “honorable mentions.” Agreed that if warranted, up to two “honorable mentions” for each award will be recognized. Only winners get hardware, honorable mentions get certificate.  
e. The award committee chair will notify everyone about their status, and also share with the NASSS board. There will be an excel google doc used to identify award finalists to help facilitate this communication among board members. Akilah and the Program Committee plan to signify winners and honorable mentions in the program.

7. Implementation of Rotating Cities Model/Creation of Ad Hoc Committee (Newman)  
Review of what the purpose of ad hoc committee – see Wednesday Nov 1 minutes: quadrant model. Josh to chair ad hoc committee.

8. Conference Activities (Continuation of NASSS Members’ Lunch, Post-Conference Survey, Conference photographer) (Newman)  
a. Nancy is willing to develop the survey (we feed Nancy questions) for the first general post-conference satisfaction assessment. Jen McGovern will help facilitate communication of the survey to membership. Second survey will be more about structure and climate of organization.  
b. Discussion of a conference photographer. Generally thought good idea, but needed to be aware of legal issues such as a release form for photo use. Other issues of privacy and developing brand of NASSS were discussed. Josh to follow-up with Brenda on how to pay for this (i.e. student or faculty volunteer, professional service, contact local university for students).

9. Edited Book Award (Newman)  
Table this
10. Communication (TASTL, Mentorship, Elections, etc.) & Listserve (Hart & Newman)
   a. It was agreed that an ad hoc committee to develop strategic plan for our communications was needed. Jen will take lead, Becky volunteered, Josh will be involved, suggested that Adam Love should be encouraged to be on this.
   b. Issues that were addressed in conversation around need to have strategic plan: Now have an Instagram account, twitter will come on board soon, Perhaps a public fb account, (n)Etiquette issues, Policies for communications, Legal issues

11. Varia/any other business?
    Student fund: Keith Harrison and Faye Wachs did most work for this conference, thanks given to them
    Agreed that an ad hoc committee will be formed to formalize procedures and polices of the Student Fund. Theresa and Becky volunteered to do this.

12. Adjournment 10:00 a.m.
    Audrey moved
    Theresa seconded
    Unanimously agreed